



Sir John Moore Foundation

Social Media and Newsletter Volunteer

Location: Sir John Moore Foundation, Appleby Magna. DE12 7AH / Remote

Role Type: Volunteer. Flexible

We are a heritage and educational site at the heart of the local community, welcoming visitors of all ages. Our volunteers play a vital role in helping us maintain the site, support events, and create a friendly and welcoming experience for everyone who visits.



www.sirjohnmoore.org.uk



Sir John Moore Foundation

About the Role

We are seeking a creative volunteer to help us promote our activities, events, and heritage through social media and newsletters. This role is ideal for someone with an eye for design and an interest in digital communication.

What You'll Be Doing

- Designing and helping produce newsletters
- Creating engaging social media posts
- Supporting promotion of events, activities, and volunteering opportunities
- Working with staff to share key messages and updates

Who We're Looking For

- Interest or experience in social media, design, or communications
- Creative and organised
- Able to work independently and meet light deadlines
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Safeguarding

As the site includes educational facilities used by young people, all volunteers will be required to undergo a DBS check (which we will support). Volunteers must follow safeguarding and health & safety guidance at all times.

Time Commitment

Flexible opportunities.

What You'll Gain

- Experience in communications and digital marketing
- Portfolio-worthy content and real-world experience
- Helping raise awareness of a valued local heritage organisation

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